



# **TANS Talk TANS NSLP Application**

**May 14, 2026**



**TEXAS DEPARTMENT OF AGRICULTURE  
COMMISSIONER SID MILLER**

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5/13/2026

# TANS Application Information

Directions: List any sources, offices, or people you could contact to help you complete the requested information.

## NSLP (NSLP, SBP, ASCP) Application in TANS

| TANS       |             | TX-UNPS<br><i>SNP – Application</i>   | If you need information, where can you go? Who can you reach out to?  |
|------------|-------------|---|---|
| Menu Items | Application | Hearing Officer   | N/A in TX-UNPS – Contact Information.                                 |
|            |             | Reviewing Officer   | N/A in TX-UNPS – Contact Information.                                 |
|            |             | Eligibility Determination Designee  | N/A in TX-UNPS – Contact Information.                                 |
|            |             | FDP Authorized Personnel Contact  | N/A in TX-UNPS – if you accept FDP Commodities - Contact Information. |
|            |             | Pre-award Civil Rights Questions<br>Question 2 – NEW.<br>Question 4 – NEW.<br>Question 5 – NEW.<br>Question 14 – NEW.<br>Question 15 – NEW. | Pre-Award Civil Rights Compliance Review                              |

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## Program Information Menu Folder

| TANS       |                       | TX-UNPS  | If you need information, where can you go? Who can you reach out to?  |   |
|------------|-----------------------|--|---|---|
| Menu Items | Financial information | Recurring Transaction Index (RTI) Classification<br>July-August: Federal RTI<br>Sept-June: Federal RTI | N/A in TX-UNPS – Is your organization a Texas State Agency or State Supported School? <b>NOTE:</b> This question applies to only a few organizations across the state.<br><br>If you answer yes, to the above, you will need your Recurring Transaction Index (RTI) Code. | <i>State Comptroller’s Manual of Accounts.</i><br><a href="#">State Agencies   Texas Comptroller Manual of Accounts   Fiscal 2026</a> |
|            |                       | Federal Funding  | N/A in TX-UNPS – If you receive over 1M in federal funding from any source, select Yes.   |   |
|            |                       | Annual Audit Name & Title of Organization’s Financial Audit Contact                                    | This information is only required if you receive \$1M Federal Funding from ALL sources.<br>N/A in TX-UNPS – Organization’s contact information.   |   |
|            |                       | Name & Contact Information of Audit Firm/Auditor   | This information is only required if you receive \$1M Federal Funding from ALL sources.<br><br>N/A in TX-UNPS – Audit Firm/Auditor contact information.   |   |
|            |                       | Federal Funds<br><br>Federal Govt<br>Total Federal<br>Funds Amount                                     | This information is only required if you receive \$1M Federal Funding from ALL sources.<br><br>N/A in TX-UNPS – Will need:<br>1. Funding Source (i.e., DoD, HHS, DoE, etc.).<br>2. Funding Amount.  |   |

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## Program Information Menu Folder

| TANS       |                               | TX-UNPS  | If you need information, where can you go? Who can you reach out to? |
|------------|-------------------------------|--|--|
| Menu Items | Mgmt. Plan – Policies Tab     | <p>Meal Charge Policy Communication Requirements</p> <p>N/A in TX-UNPS – You will need the following distribution dates:</p> <ol style="list-style-type: none"> <li>1. When all families in pricing schools receive a written copy of the meal charge policy.</li> <li>2. When all school or SFA-level staff responsible for enforcing the policy have been informed of the policy.</li> <li>3. When all principals, assistant principals,...have been informed of the policy.</li> </ol> <p>You will need the website address where the policy is available for families.</p> |  |
|            | FSMC Contract (If Applicable) | <p>Contract Solicitation number</p> <p>N/A in TX-UNPS – Solicitation number.</p>   |  |

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## Site Management Menu Folder

| TANS                          |                                 | TX-UNPS   | If you need information, where can you go? Who can you reach out to?                  |  |
|-------------------------------|---------------------------------|---|---|--|
| Menu Items                    | Site Information – General Tab  | Site Physical Address   | N/A in TX-UNPS – Phone Number.  |  |
|                               |                                 | Site Contact  | N/A in TX-UNPS – Contact Information.   |  |
|                               |                                 | Days of Food Service:   | N/A in TX-UNPS – Number of days served each month.                                    |  |
|                               |                                 | List Dates for Holidays & Vacations   | N/A in TX-UNPS – List Dates for Holidays and Vacations.                               |  |
|                               | Site Information – Meal Service | Meal Service Procedure  | N/A in TX-UNPS – Offer vs. serve – Select the appropriate grade levels as applicable. |  |
| Site Information – Enrollment | Civil Rights Information        | Pre-Award Civil Rights Compliance Review downloaded form<br>Race & Ethnicity: Section A – 2a.<br><br>Provide data source information: Section A – 2b. |   |  |
| <b>Next Steps</b>             |                                 |   |   |  |

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA’s TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at:

<https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant’s name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

**1. mail:**

U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or

**2. fax:**

(833) 256-1665 or (202) 690-7442; or

**3. email:**

[program.intake@usda.gov](mailto:program.intake@usda.gov)

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